

MI Homeland Security GIS Advisory Committee
ITEP Grant Allocation Subgroup Meeting
August 6, 2004

Meeting Attendees: Eric Swanson, CGI
Rob Surber, CGI
Steve Perry, SEMCOG
Scott Oppman, Oakland Co
Eric Nischan, MSP/EMD

The group was able to create a basic framework for allocation of the ITEP grant funding (if awarded) to participating entities throughout the state.

The basic structure of the grant would be as follows:

- Money from the ITEP grant would be divided into three areas: 60% for data, 20% for technology (hardware/software, etc), and 20% for people (education/training, etc), as indicated in the original ITEP application
- There must be equity in grant allocation across the state
 - One avenue to do this is to take a percentage off the top of the grant, in all three areas, for research and development projects
 - This could involve the private sector
 - This could provide templates for other jurisdictions and agencies
 - Enhances sustainability
- The grant application process must be easy, since the amounts will be relatively small. I.e., we don't want to make it more trouble than it's worth
- It was determined that the money could not be assigned based on a formula, and that human discretion would be required due to the diversity of GIS and emergency management programs in the state; as a result, a grant allocation committee should be formed to decide where funding would be allocated. Decisions would be made based on a set of guiding principals.
 - The guiding principals incorporate the following ideas:
 - The jurisdiction or agency applying demonstrates a need, based on their "risk and capability".
 - Project moves towards a statewide consistency in the areas of "Data, Technology and People"
 - Project includes a match from the applying agency; this is not necessarily a monetary match, but could include personnel time or other "soft" matches
 - Project *must* involve both the emergency management and GIS programs for a given agency or jurisdiction.
 - If there is no GIS program in the agency or jurisdiction, then the partnership can occur with a regional organization or, if that is not an option, with the State
 - The project should be sustainable without additional homeland security funding